

## **Pre-Bid Meeting: 12 February, 2024**

### **Columbus County Building B HVAC Repairs**

- I. Sign in Sheet: See Attached
- II. Review Bid Date: 21 February, 2024 until 2:00 pm  
Commissioners Chambers  
5% Bid Bond is **REQUIRED**.  
100% Performance and Payment Bond **will be REQUIRED**.  
No alternates planned.  
Sales Tax Reports are required.
- III. Project Time:  
90 days  
\$250 per day Liquidated damages
- IV. Scope of Work:
  - Replace VAVs, all new except 2 in Commissioners Board Room, but will need to connect to new controls.
  - New control system and, T.A.B.
  - Selective demo.
  - Provide training.
  - New Thermostat/Temp sensors.
- V. MBE Requirements: 10% goal  
  
Minority Participation is encouraged. Bidders should review forms to be included with their bids.
- VI. Addendums:  
  
All Addendums will be posted at: [www.coastalarchitecture.net](http://www.coastalarchitecture.net)
- VII. Questions/Comments:
  - Existing system is it wireless? – Bid what is in documents.
  - No previous balance report available.
  - Note 2 new 70 ton units currently on the roof.

- Stuart to control system from his office.
- Submit equal products for review with bid.
- 4<sup>th</sup> floor can be used for lay down of materials. Coordinate with Owner.
- Conex onsite is ok.
- Relocate desk as needed.
- No fire/smoke damper involved.
- All drop down ceiling except Lobbies.
- Any night or weekend work, must be coordinated by Owner.
- County to give clearance for workers in the area.
- 8:30am - 5:30pm working hours.

VIII. Contractors to view work Area:

- Contractors and Engineer viewed the work area.